



Potters Gate

C of E Primary School and Children's Centre

Farnham, Surrey GU9 7BB

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Headteacher: Ms. Jayne Venables

BA (Hons). PGCE NPQH

1. HMRC Tax-Free Childcare

Parents can open a new tax-free childcare account with the UK government. **For every £8 a parent pays into their childcare account, the government will pay in an extra £2.** Parents can get up to £2,000 government support per child per year towards their childcare. Parents can then use this money to pay their childcare provider. Parents can only use Tax-Free Childcare (government scheme) or childcare vouchers (company scheme), not both.

2. Apply or sign in to the childcare service as a parent

You can either apply for Tax-Free Childcare or sign into your childcare service account by following this link: <https://childcare-support.tax.service.gov.uk/par/app/applynow>

When you start you'll temporarily leave this site to verify your identity. Once your identity's been verified, you'll be brought back to this site to complete your application. You'll then get a childcare service account. Applying should take around 20 minutes.

3. How parents can find Potters Gate Care Club

Parents can use the childcare provider checker to search for the Care Club. You will need the following information:

- name – Potters Gate CofE Primary School
- address or postcode; - Potters Gate, Farnham, Surrey, GU9 7BB; or
- you may need the Schools Unique Reference Number (URN); please speak to the Care Club Manager if you need this.

4. Parent's online childcare service account

Once you've successfully applied for your online account, you can:

- view all your children's Tax-Free Childcare accounts in one place
- confirm you're still eligible for Tax-Free Childcare
- start paying into your children's Tax-Free Childcare accounts and
- use it to pay for childcare costs

How much you pay into your Tax-Free Childcare account, and when, is up to you. You can make one-off payments (for example, by debit card) or set-up a standing order to make regular payments into your Tax-Free Childcare account. **For every £8 you pay in, the government automatically adds an extra £2 straight into your Tax-Free Childcare account.** You'll then be able to use the full balance to pay for your childcare.

You can use Tax-Free Childcare to pay for costs such as:

- childcare with regulated (approved or registered) childcare providers, for example, breakfast club or out-of-hours school clubs
- advance payments, block bookings and individual sessions



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